

To be filed with
the Appropriate
Governing Body

Conservation Easement Application

| Name and Address of Owner of the Land | | | Name and Address of Holder of the Conservation Easement | | |
|---------------------------------------|-------|--------------|---|-------|--------------|
| Name | | | Name | | |
| Street or Other Mailing Address | | | Street or Other Mailing Address | | |
| City | State | Zip Code | City | State | Zip Code |
| Email Address | | Phone Number | Email Address | | Phone Number |
| County Name | | | Parcel ID Number | | |
| Legal Description | | | | | |

Description of the Land and Conservation Easement Restrictions

I request that the conservation easement described on this form be approved.

**sign
here**

Signature of Owner of the Land or the Holder of the Conservation Easement _____ Date _____
Appropriate Governing Body Member, Commissioner, or Chairperson Signature _____ Date _____

For the Appropriate Governing Body Use Only

Date Reviewed _____

Reason for Approval/Denial: _____

Approved

Denied

Appropriate Governing Body member, Commissioner, or Chairperson Signature _____

**The Governing Body must electronically submit this completed form and conservation easement deed to the
Nebraska Department of Revenue, Property Assessment Division.
Please electronically submit to: pat.tech@nebraska.gov.**

Instructions

A conservation or preservation easement is an interest in real property, created by an instrument (document) in which the purpose of the easement is clearly stated. The instrument is to be filed, duly recorded, and indexed in the Register of Deeds office in the county where the real property and conservation or preservation easement is located.

Who May File. This form is to be filed with the conservation easement deed by the owner of the land or the holder of the conservation easement.

When and Where to File. To minimize conflicts with land-use planning, this form and applicable deed should be filed with the appropriate governing body for approval prior to filing with the Register of Deeds.

Appropriate Governing Body. The appropriate governing body must first refer the proposed acquisition to and receive comments from the local planning commission that has jurisdiction over the subject property. The local planning commission has 60 days to provide comments; if no comments are received the proposed acquisition will be deemed approved.

The appropriate governing body depends on where the subject property is located as follows:

- The governing body of a city or village if the property is located partially or entirely within the boundaries or zoning jurisdiction of a city or village; or
- The county board if the property is located entirely outside the boundaries or zoning jurisdiction of any city or village; or
- Niobrara Council if the property is located in the Niobrara scenic river corridor and is not incorporated within the boundaries of a city or village, or
- The local planning commission if the easement holder is the state, or any state agency or political subdivision other than a city, village, or county.

Denial of proposed acquisition. Upon a finding of the appropriate governing body that the acquisition is not in the public interest when the easement is inconsistent with (a) a comprehensive plan for the area which had been officially adopted and in force at the time of the conveyance; (b) any national, state, or local program furthering conservation or preservation; or (c) any known proposal by a governmental body for use of the land.

Signature. This form must be signed by the owner of the land or the holder of the conservation easement.

Notice. This approved or denied Conservation Easement Application is to be sent by the Governing Body to the Owner of the Land and the Holder of the Conservation Easement within seven days of the Governing Body's decision regarding the application.